

STATE PROCUREMENT OFFICE
REQUEST FOR INFORMATION
RFI-15-003

Request for Information for a State Contingency Category List

This Request for Information (RFI) is being issued from the State Procurement Office (SPO) seeking general information, comments, and recommendations from potential vendors for category listings in preparation for disasters, to include but not limited to hurricanes, tidal wave, tsunami, earthquakes in the State of Hawaii (State). Interested parties should feel free to provide such information or any other information that may be useful for the State.

The SPO's mission, alongside the Hawaii Emergency Management Agency (HI-EMA) is to create a Disaster Preparedness online site that offers:

- Guidance, templates and forms on what procurement requirements are necessary during and after a disaster,
- A comprehensive list of interested vendors who have the capabilities the State would need in a disaster, and

There are twenty-nine (29) contingency categories listed below. The SPO is inviting vendors to participate on a **Contingency Category List** to be accessed during the event of a disaster. If one or more of the below-mentioned services may be provided by your company, the SPO would like to hear from you.

Contingency Categories

NOTE: The description listed below for each category heading are examples of what could be required during a disaster. This enquiry is to determine your interest and capability in responding to these types of examples.

This is a list of services, resources, and commodities that might be needed on an emergency basis immediately before, during, or after a disaster. These services, resources, and commodities might be needed on any and/or all of the populated islands of the State of Hawaii (Oahu, Maui, Hawaii, Kauai, Molokai, Lanai).

#	Category	Description
1	Emergency Staffing	Provide staffing to support emergency operations in a disaster area under stressful circumstances, possibly in an austere environment. Personnel will work long hours in an emergency operations center or other facility as directed. Staffing needs include: Emergency Operations Center staffing (all sections / emergency support functions) at the state and county level; damage assessment personnel; building inspectors; sign language interpreters; translation services (predominantly Pacific area languages); crisis counselors; accounting and fiscal services; contracting personnel; security personnel; and care givers and nurses aides (congregate care facilities).
2	Fuel	Provide at least 5,000 gallons per day bulk fuel (diesel and/or gasoline) delivery and retail fuel dispensing for 30 days.
3	Water	Provide bottled water in 1 liter bottles and larger, 30,000+ gallons per day for 10/20/30 days. Produce bulk water for pickup by tanker truck – 100,000+ gallons per day for 10/20/30 days.
4	Tanker Trucks for potable water delivery	Provide at least 5,000 gallons per day bulk water delivery and/or retail water dispensing for 10/20/30 days, including personnel and equipment.
5	Water purification units	Provide unit capable of producing 10,000 gallons of potable water per day from sea water, brackish water and/or polluted fresh water sources, including power source and supplies for 30 days of operation. Delivered to intermediate staging base on west coast of US or affected island(s) within 48 hours of contract execution. Provide technician to train operators in local communities. Provide between 5 and 100 water purification units with the above specifications.

6	Food (prepared meals)	Provide up to 1,000,000 pre-packaged meals per day (in increments of 100,000 meals) to intermediate staging bases on West Coast or affected island(s) for 10 days.
7	Food (bulk commodities)	Provide bulk food commodities to feed 10,000-300,000 people 3 meals per day IAW USDA school nutrition program for 30 days, delivered to intermediate staging bases on West Coast or affected island(s).
8	Food (special diets)	Provide 10,000 pre-packaged vegetarian meals, 10,000 pre-packaged low-fat/low-sodium meals, and/or 50,000 pre-packaged meals suitable for seniors per day to intermediate staging bases on West Coast for 10 days or affected island(s).
9	Logistics Management - Supply chain management	Provide all elements of supply chain management from procurement through delivery to the State of Hawaii to support disaster response and recovery needs upon 24 hours notice for 60+ days.
10	Management – In transit visibility	Provide constant visibility of the status of all resources requested through the supply chain management system.
11	Logistics Management - Staging area staffing	Provide staff and equipment to support up to 3 staging areas on the West Coast and/or up to 6 staging areas in Hawaii (one each on Kauai, Oahu, Molokai, Lanai, Maui and Hawaii Islands) for up to 60 days.
12	Logistics Management - Commodity points of distribution (CPOD)	Provide from 1 to 40 teams to operate a commodity point of distribution serving 5,000 people per day for 15 days, renewable for another 15 days.
13	Logistics Management - Warehousing	Provide 50,000 square feet of covered and secured warehouse space for 30 days in designated port areas on the west coast of the US and/or in Honolulu.
14	Emergency road clearing equipment	Provide requested heavy equipment, including dump trucks, bulldozers, backhoes and skid steers, with licensed operators, to conduct emergency road clearance of debris along designated routes.
15	Feeding of EOC staff	Provide 4 meals per day for 15 days, renewable for another 15 days. This includes 2 hot meals per day in increments of 25 for up to 200 people and 2 box lunches per day in increments of 25 for up to 200 people delivered to Birkhimer EOC.

16	Charter Air – damage assessments	Conduct at least a 2-hour flight with at least one passenger with a video camera at heights allowing the assessor to determine the extent of damage to buildings and infrastructure, including, but not limited to, power lines, streets and bridges.
17	Charter air (cargo and people)	Provide air and passenger flight service between designated locations on the mainland and airports in Hawaii, including landing and taking off in Hawaii under visual flight rules. Provide cargo and passenger flights between islands within the state of Hawaii, including under visual flight rules conditions.
18	Road cargo movement	Provide movement of bulk cargo within 24 hours of notification.
19	Sea cargo movement	Provide movement of bulk cargo by sea from the west coast to Hawaii; provide movement of bulk cargo within the Hawaiian islands, including on-loading and off-loading using contractor-owned equipment, if needed.
20	Ice	Provide up to 100,000 lbs. of ice daily for up to 15 days, renewable for another 15 days.
21	Base camp support	Provide a complete base camp, with support staff and providing 2 hot meals and 1 box lunch per day, to house 500/1000/2500/5000 people, including all facilities necessary to support the population (showers, restrooms, dining facilities and food, washing machines, recreation facility, security). Up to 10 base camps.
22	Mass feeding	Provide a nutritionally balanced hot meal to 1,000 people on location and/or delivered to designated neighborhoods; provide a nutritionally balanced box lunch to 1,000 people on location and/or delivered to designated neighborhoods
23	Generators (10+ kw - mainland)	Provide requested generators within 48 hours to a designated west coast airport / seaport or affected island for a 60 day lease (from date of delivery to port to release of generators from the incident in Hawaii). State of Hawaii will then pay for shipment back to designated location of the vendor but will not pay lease rates during that time.
24	Generators (10+ kw - Hawaii)	Provide requested generators within 48 hours to an affected island for a 60 day lease.
25	Donations Warehouse	Provide 50,000 square feet of covered and secured warehouse space near major traffic routes for 30 days in the greater Los Angeles area. Renewable in 30 day increments.

26	Dewatering Pumps	Provide up to 500 (1000/2000) gallon per minute (GPM) pumps within 48 hours to a designated west coast airport / seaport or affected island for a 60 day lease (from date of delivery to port / affected island to release of pumps from the incident in Hawaii). State of Hawaii will then pay for shipment back to designated location of the vendor but will not pay lease rates during the shipment time back to the vendor.
27	Infrastructure Repair - Emergency water pumping station repair	Provide a team (personnel and equipment) to deploy within 48 hours notice to complete emergency repairs on one water pumping station. Up to 10 teams.
28	Infrastructure Repair - Emergency bridge repair	Provide a team, (personnel and equipment) to deploy within 48 hours notice for a 60 deployment to conduct emergency repairs on one 2-lane highway bridge at a time. Up to 10 teams.
29	Infrastructure Repair - Emergency Pier Inspection	Provide a licensed contractor to deploy within 48 hours notice to conduct emergency pier inspections. Up to 20 inspectors.

RFI Response Format and Process

The SPO is requesting all interested vendors to submit the following:

- A. **Attachment A: Contingency Contracting Category: Vendor Response**
Complete Attachment A, designating your areas of competency, and
- B. **A Capability Statement**, not to exceed one page, containing the following information:
1. **Core Competencies**: Provide a short introduction statement relating to your company's core competencies, general business strategy and mission.
 2. **Past Performance**: List your past customers for whom your business has done similar work. Prioritize starting with related agencies, to all federal to other government, to commercial contracts.
 3. **Differentiators**: What is it about your service that makes your company stand out from the rest?
 4. **Corporate Data**: Provide your company description detailing pertinent history to include the size of your company, the number of employees, the geographic area you serve and your company website.
 5. **Contact Information**: Provide contact name, Business Address, Phone (Office and Cell), and Email Address.

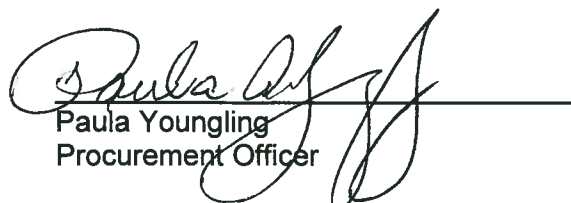
RFI Submission & Point of Contact

Written comments and information should be submitted by email to stanton.d.mato@hawaii.gov, and cc: state.procurement.office@hawaii.gov or by mail to:

Stanton Mato
Purchasing Specialist
Kalanimoku Building
1151 Punchbowl Street, Room 416
Honolulu, HI 96813
Phone: (808) 586-0566

The SPO has not established a response due date for this RFI as SPO considers this a revolving RFI. As the SPO determines a vendor a candidate for the list, the vendor will be added to the published list of contingency contractors.

The State reserves the right to incorporate or not incorporate any information in the development of the List.


Paula Youngling
Procurement Officer